

911 Emergency Response Advisory Committee

Notice of Meeting and Agenda

Thursday, January 15, 2026

1:30 p.m.

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada
Building A – Second Floor Caucus Room**

MEMBERS

Cody Shadle, City of Reno, Chair
Chris Ketring, Washoe County, Vice-Chair
Andy Ancho, City of Reno
Eric Diamond, Washoe County School District
Tara Edmonson, City of Sparks
Amelia Galicia, Washoe County
JW Hodge, City of Reno
Derek Keller, City of Sparks
Cadence Matijevich, Washoe County
Connie Shepperd, City of Sparks

Teleconference participation options provided below.

This meeting will be held at the physical location above and by teleconference via this [Teams Meeting link](#) (Meeting ID: 293 543 167 540; Passcode: Xy6eQ7CY), or by calling 775-325-0620 using Conference ID: 981 331 501#. Please note: The Teams Meeting link option will require a computer or phone with internet access and the Microsoft Office product "Teams" application, as well as audio capabilities.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

- 1. CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-action item]
- 2. INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT VIA TEAMS/TELEPHONE** [Non-action item]. *Jennifer Gustafson, Deputy District Attorney*
- 3. PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
- 4. ELECTION OF OFFICERS** [For Possible Action] – Election of Chair and Vice-Chair from among 911 Committee membership.
 - a. Chair (Washoe County)
 - b. Vice-Chair (City of Sparks)
- 5. APPROVAL OF SEPTEMBER 18, 2025, and NOVEMBER 20, 2025, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
- 6. 911 FUND FINANCIAL SUMMARY & REVIEW OF REVENUE AND EXPENDITURE PROJECTIONS** [Non-action item] – A review of the current Financial Summary and reimbursement processes; and a review and discussion of projected revenues and expenditures in the Regional 911 Fund. *Sara DeLozier & Quinn Korbolic, Washoe County Technology Services*



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7. Consent Items [For Possible Action]

- a. **REQUEST FOR REIMBURSEMENT TO NORTH LAKE TAHOE FIRE PROTECTION DISTRICT – FIRST DUE FIRE RESPONSE SOFTWARE** [For Possible Action] – A review, discussion, and possible action to approve, deny or otherwise modify a request to reimburse the FY26 annual costs associated with the First Due Software that provides interconnectivity to CAD data, routing for responding resources, pre-incident planning, and high-risk occupancy data management for the North Lake Tahoe Fire Protection District in an amount not to exceed \$8,024.09; and if approved, forward such recommendation to the Board of County Commissioners. *Ryan Sommers, North Lake Tahoe Fire Protection District*
- b. **REQUEST FOR REIMBURSEMENT TO CITY OF SPARKS DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – LIVE911 SOFTWARE ANNUAL FEE** [For Possible Action] – A review, discussion, and possible action to approve, deny or otherwise modify a request to reimburse the FY26 annual cost associated with the Live911 Software, for an amount not to exceed \$15,000; and if approved, forward such recommendation to the Board of County Commissioners. *Connie Shepperd, City of Sparks*
- c. **REQUEST FOR REIMBURSEMENT TO CITY OF SPARKS DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – PRO-QA PRIORITY DISPATCH FIRE RESPONSE SOFTWARE** [For Possible Action] – A review, discussion, and possible action to approve, deny or otherwise modify a request to reimburse the costs associated with the FY26 contract for ProQA Priority Dispatch System for Fire Dispatch, for an amount not to exceed \$15,000; and if approved, forward such recommendation to the Board of County Commissioners. *Connie Shepperd, City of Sparks*
- d. **REQUEST FOR REIMBURSEMENT TO CITY OF SPARKS DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – CERTIFICATIONS** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of International Academies of Emergency Dispatch (IAED) Emergency Fire Dispatch (EFD) recertification for one (1) employee (\$55.00) and Basic Life Support/Cardiopulmonary Resuscitation (CPR) for one employee (\$70.00); for a total amount not to exceed \$125.00; and for items approved, forward such recommendation to the Board of County Commissioners. *Connie Shepperd, City of Sparks*
- e. **REQUEST FOR REIMBURSEMENT TO WASHOE COUNTY SHERIFF'S OFFICE DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – DELL LAPTOPS** [For Possible Action] – A review, discussion, and possible action to approve, deny or otherwise modify a request to reimburse the costs associated with the purchase of 16 Dell Laptops (Dell Pro Max 16) for Special Events or Emergency Disaster Recovery, for an amount not to exceed \$11,250; and if approved, forward such recommendation to the Board of County Commissioners. *Shannon Hardy & Amelia Galicia, Washoe County Sheriff's Office*
- f. **REQUEST FOR REIMBURSEMENT TO WASHOE COUNTY SHERIFF'S OFFICE DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – BLUETOOTH HEADSETS** [For Possible Action] – A review, discussion, and possible action to approve, deny or otherwise modify a request to reimburse the costs associated with the purchase of 3 headsets for new dispatch consoles, for an amount not to exceed \$179.97; and if approved, forward such recommendation to the Board of County Commissioners. *Shannon Hardy & Amelia Galicia, Washoe County Sheriff's Office*

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- g. REQUEST FOR REIMBURSEMENT TO WASHOE COUNTY SHERIFF'S OFFICE DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – NENA & APCO MEMBERSHIPS** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the FY26 group memberships (NENA \$1,650 & APCO \$1,861) for a total not to exceed \$3,511; and for the requests approved, forward such recommendation to the Board of County Commissioners. *Shannon Hardy & Amelia Galicia, Washoe County Sheriff's Office*
- h. REQUEST FOR REIMBURSEMENT TO CITY OF RENO PUBLIC SAFETY DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – DELL MONITORS** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify request to reimburse the costs associated with the purchase of twenty-four (24) Dell Monitors (\$429 each), for a total amount not to exceed \$10,296; and if approved, forward such recommendation to the Board of County Commissioners. *Sara Colacurcio & Joanna Aitken, City of Reno*

End of Consent Items

- 8. FISCAL YEAR 2026/2027 BUDGET PROPOSAL** [For Possible Action] – A review, discussion and possible action to recommend that the Board of County Commissioners approve and/or approve with modifications the proposed Fiscal Year 2026/2027 E911 budget; discussion may include but not be limited to, a review of projected revenues and expenditures in the Regional 911 Fund. *Quinn Korbolic, Washoe County Technology Services*
- 9. REQUEST FOR REIMBURSEMENT TO CITY OF RENO PUBLIC SAFETY DISPATCH PUBLIC SAFETY ANSWERING POINT (PSAP) – TIBURON CAD SYSTEM SUPPORT FEES** [For Possible Action] – A review, discussion, and possible action to approve, deny, or otherwise modify a request to reimburse the costs associated with the purchase of extended server maintenance and VMWare licensing subscriptions required to host and support the Tiburon CAD system and database, for an amount not to exceed \$45,226; and if approved, forward such recommendation to the Board of County Commissioners. *Cody Shadle, City of Reno*
- 10. REQUEST FOR REIMBURSEMENT TO WASHOE COUNTY SHERIFF'S OFFICE PUBLIC SAFETY ANSWERING POINT (PSAP) – L3 HARRIS COMPUTER EQUIPMENT** [For Possible Action] – A review, discussion, and possible action to approve, deny or otherwise modify a request to reimburse the costs associated with the purchase of Hard Drives (12), Headsets (20), Adapters (5), Footswitches (5), Jack Boxes (5), and Speakers (10) necessary to provide emergency services to the community, for an amount not to exceed \$32,930.25; and if approved, forward such recommendation to the Board of County Commissioners. *Shannon Hardy & Amelia Galicia, Washoe County Sheriff's Office*
- 11. 911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among Committee members will take place on this item. The next regular meeting is scheduled for March 19, 2026, at 1:30 p.m.
- 12. PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.

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13. ADJOURNMENT [Non-action item]

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**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and, has been electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php).

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, are available to members of the public at the County's Technology Services office or by emailing Sharon Neville, [sneville@washoecounty.gov](mailto:sneville@washoecounty.gov) (230 Edison Way, Reno, Nevada 89502) or Sara DeLozier, [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov) (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

**Possible Changes to Agenda and Timing.** The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block unless otherwise requested by a Committee member, and will not be read aloud.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Teams, log into the Teams Meeting at the link on the first page of the notice of meeting and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5. Press \*6 to mute/unmute.

Additionally, persons are invited to submit public comments in writing by emailing Sara DeLozier at [sdelozier@washoecounty.gov](mailto:sdelozier@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. on January 14, 2026, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **"911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item]."**

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**Special Accommodations.** Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services, 775-328-2350, at least 48 hours before the meeting.